

**BEAUFORT MEMORIAL HOSPITAL BOARD OF TRUSTEES
BOARD MEETING– OPEN SESSION**

MINUTES – October 30, 2024

BY ZOOM: Tommy Harmon, Richardson LaBruce, Allison Coppage, Lynsey Rini

PRESENT: Doug Folzenlogen, M.D., Vernita Dore; Stephen Larson, MD, Dan Barton, Bill Himmelsbach (chair), Alice Howard, Eric Billig, MD, William Jessee, M.D., Carolyn Banner, PhD., Russell Baxley, Shawna Doran, Kurt Gambla, D.O., Karen Carroll, Brian Hoffman, Chris Ketchie, Ken Miller, Dee Robinson, Kim Yawn, Courtney Smith, and Victoria Viventi

Absent: Jane Kokinakakis, MD

Guest Participants: Steve Meyer (SOBH), Laura Levine (SOBH), Paul Tait (SOBH), Dr. Pat Cawley (MUSC/SOBH), Matt Severance (MUSC/SOBH), Doug Lischke (MUSC/SOBH), Dr. Gene Hong (MUSC/SOBH) Tim Pearce (BRH),

Public/Open Session CALL TO ORDER: Mr. Himmelsbach called the meeting to order at 7:30 a.m. The meeting has been posted. Victoria Viventi took roll call. A quorum of the Board is confirmed.

MOTION: A motion was made Mr. Harmon for Board Members to go into Executive Session for the following purpose: Discussion of Medical Staff recruitment and contracting, strategic matters related to facility expansion and contractual arrangements with related partners. The motion was seconded by Dr. Jessee and unanimously approved. A second motion was made by Dr. Banner to invite the South of Broad and Broad River Healthcare boards into executive session to discuss facility expansion and contractual matters related to all three boards. The motion was seconded by Dr. Billig and unanimously approved.

Public/Open Session MOTION: A motion was made by Dr. Jessee to re-commence into Public/Open Session at 8:49 a.m. The motion was seconded by Mr. LaBruce and unanimously approved. All guests exited the meeting.

Mr. Himmelsbach provided the mission statement.

Karen Carroll provided a patient story.

CONSENT AGENDA – Approval of Minutes for September 25, 2024 and the Special Called meeting on October 08, 2024 for approval of the Bond Financing. Approval of Committee Reports, Patient Flow and Staff Reports – Dr. Billig made a motion, which was seconded by Dr. Banner to adopt the agenda and reports as presented. Unanimous approval/no opposition.

QUALITY IMPROVEMENT COMMITTEE: Dr. Billig reported progress on IT issues for redundancies around internet backup. Joint Commission Tracers are at 96%, drug scan rates are at 96%. All responses to Joint Commission findings have been submitted and awaiting response, expect to hear back by next month. Total joint report looks good and seeing strong numbers on the patient outcome report. Workplace safety report was reviewed by QIC.

COMMITTEE CHAIR ISSUE IDENTIFICATION:

Finance Committee: Mr. Harmon reported a strong FY24, outperforming both budget and prior year.

Governance Committee: Mr. LaBruce noted there will be 2 interviews for the Governance Committee for an upcoming open seat on the Board. Both candidates are located south of the Broad, replacing the current Trustee who is also located on Hilton Head.

Compliance Committee: Nothing to report.

Legislative and Community Outreach Committee: Dr. Banner will be picking back up with scheduling a meeting after the election.

MEDICAL STAFF: Dr. Gambla reported no issues on the credentials report..

MEDICAL STAFF – *Credentials*: The following practitioners requested Appointment:

Davis, Alison, CRNA, Requesting Appointment: APP; Department of Anesthesia; Anesthesiology; Low Country Anesthesia; Khomani, Abderrahim, MD, Requesting Appointment: Active/Locums; Department of Medicine; Hematology/Oncology; Hematology and Oncology Location; O'Neil, Francis, MD, Requesting Appointment: Active; Department of Medicine; Cardiology; Beaufort Memorial Heart Specialists; Elkins, Jessica, PA-C, Requesting Appointment: APP; Department of Medicine; Gastroenterology; Low Country Medical Group; Sarb, Barbara, DO, Requesting Appointment: Consulting; Department of Anesthesia; Pain Management; Pain Management Location; Estigoy, Daniel, PA-C, Requesting Appointment: APP/Military; Department of Orthopedics; Orthopedic Surgery; Naval Hospital

Reappointment:

Albright, Brittany, MD, Requesting Reappointment: Telemedicine; Department of Medicine; Tele-Psych; MUSC Telemedicine Affiliation ; Andrews, Jayne, CRNA, Requesting Reappointment: APP; Department of Anesthesia; Anesthesiology; Low Country Anesthesia; Baker, Amanda, CRNA, Requesting Reappointment: APP; Department of Anesthesia; Anesthesiology; Low Country Anesthesia; Burguires, Elizabeth, MD, Requesting Reappointment: Telemedicine; Department of Medicine; Tele-Psych; MUSC Telemedicine Affiliation ; Carlisle, Kaitlin, PA-C, Requesting Reappointment: APP; Department of Emergency Medicine; Emergency Medicine; BMH Team Health Emergency; Chapman, Alison, MD, Requesting Reappointment: Telemedicine; Department of Medicine; Tele-Pediatrics; MUSC Telemedicine Affiliation; Claytor, James, MD, Requesting Reappointment: Telemedicine; Department of Medicine; Tele-Psych; MUSC Telemedicine Affiliation; Cullen, Emily, MD, Requesting Reappointment: Telemedicine; Department of Medicine; Tele-Psych; MUSC Telemedicine Affiliation; Fox, Rachel, APRN, Requesting Reappointment: APP; Department of Emergency Medicine; Emergency Medicine; BMH Team Health Emergency; Hannay, Madison, DO, Requesting Reappointment: Active; Department of Surgery; Pathology; Coastal Pathology; Hiott, David, MD, Requesting Reappointment: Telemedicine; Department of Medicine; Tele-Psych; MUSC Telemedicine Affiliation ; Jones, Amy, MD, Requesting

Reappointment: Telemedicine; Department of Medicine; Tele-Psych; MUSC Telemedicine Affiliation ; Kanter-Washko, Julie, MD, Requesting Reappointment: Consulting; Department of Medicine; Hematology; Beaufort Memorial Sick Cell Clinic; Knudsen, Michael, MD, Requesting Reappointment: Active/Locums Tenens; Department of Pediatrics; Pediatric Hospitalist; Beaufort Memorial Low Country Medical Group Specialty Care; Kuhn, Sarah, MD, Requesting Reappointment: Telemedicine; Department of Medicine; Tele-Psych; MUSC Telemedicine Affiliation ; Requesting Reappointment: Telemedicine; Department of Medicine; Tele-Psych; MUSC Telemedicine Affiliation ; Marko, Dale, MD, Martin, Devin, PA-C, Requesting Reappointment: APP; Department of Emergency Medicine; Emergency Medicine; BMH Team Health Emergency; Marvin, Whitney, MD, Requesting Reappointment: Telemedicine; Department of Pediatrics; Pediatrics Critical Care; MUSC Telemedicine Affiliation; McGough, Aleta, MD, Requesting Reappointment: Telemedicine; Department of Medicine; Tele-Psych; MUSC Telemedicine Affiliation; Nunan, Joseph, DPM, Requesting Reappointment: Active; Department of Surgery; Podiatry; Physicians Foot Care O'Connell, Ronda, APRN, Requesting Reappointment: APP; Department of Ambulatory Primary Care; Primary Care; Beaufort Memorial Primary Care; Ozden, Nuri, MD, Requesting Reappointment: Active/Locums; Department of Medicine; Gastroenterology; Beaufort Memorial Low Country Medical Group Specialty Care; Pellegrino, Yvette-Marie, MD, Requesting Reappointment: Community Active; Department of Ambulatory Primary Care; Family Medicine; BMH Lady's Island Internal Medicine; Poalillo, Brenda, APRN, Requesting Reappointment: APP; Department of Medicine; Hospitalist; BMH Team Health Hospitalist; Ratliff, Brenda, MD, Requesting Reappointment: Telemedicine; Department of Medicine; Tele-Psych; MUSC Telemedicine Affiliation ; Ray, Kevin, DPM, Requesting Reappointment: Active; Department of Surgery; Podiatry; Physicians Foot Care; Runyan, Stephanie, MD, Requesting Reappointment: Consulting; Department of Radiology; Virtual Radiology; vRad; Shelly, Hannah, CRNA, Requesting Reappointment t: APP; Department of Anesthesia; Anesthesiology; Low Country Anesthesia; Shelly, Kirk, CRNA, Requesting Reappointment: APP; Department of Anesthesia; Anesthesiology; Low Country Anesthesia; Sligar, Jaclyn, MD, Requesting Reappointment: Telemedicine; Department of Medicine; Tele-Psych; MUSC Telemedicine Affiliation; Smith, Gregory, MD, Requesting Reappointment: Telemedicine Department of Medicine; Tele-Psych; MUSC Telemedicine Affiliation ; Thomas, Nancy, PA-C, Requesting Reappointment: APP; Department of Surgery; Urology; Beaufort Memorial Urology Specialists; Wong, Waikeong, MD, Requesting Reappointment: Consulting; Department of Radiology; Virtual Radiology; vRad;

Resignations:

Conley, Diane, vRad, Resignation

After review and the recommendation by MEC and then QIC, Dr. Jessee made a motion, which was seconded by Dr. Billig to accept the Credentials Committee recommendations as presented. Unanimous approval.

BEAUFORT PHYSICIAN PARTNERS: Mr. Ketchie reported about a 6% growth in total volume for the practices. Have had some new recruits and continuing to bring some in this calendar year. Telemedicine remains an important tool and option for patients. October is shaping up to be a record breaking month for volume.

PATIENT CARE SERVICES: Mrs. Carroll shared the initiative for mid line catheters with the Board, indicating it helps reduce central line infections. From the charge nurse retreat, partnered with AHEC to do a charge nurse training to hone in on skills and duties. An IV pump decision has been made and will be implemented in Spring 2025 as the current pumps are at end of life. Contract labor has seen a significant decrease, with none on the specialty floors.

CMO REPORT: Dr. Gambla reported medical staff services had a good review with the Joint Commission surveys. One opportunity is accepting foreign trained clinicians. There will be a few changes to the medical staff governance structure with the upcoming onboarding of the Bluffton campus. Pharmacy will be receiving the official recognition for Get with the Guidelines as it has now been implemented and proven successful. This will positively impact reimbursement. Palliative Care management transitioned to Hospice Care of the Lowcountry. Medical Addiction Treatment clinic continues community efforts and promoting services to primary care. Sickie Cell providers will be transitioning leadership to Dr. Bergmann now that Dr. Kanter is transitioning away.

BMH FOUNDATION: Mr. Barton reported fundraising for FY24 came in at \$3.2M, well above the \$2.5M goal for the year. The Foundation allocates money every year for hospital operations, this year it has allocated \$1.8M. Mr. Barton reminded the board of upcoming Foundation events including annual meeting and the Valentines Ball. Mrs. Yawn shared exciting news of an upcoming gift in the amount of \$750k for the vision campaign.

MANAGEMENT REPORT:

Workforce Development: Mr. Baxley shared the PATH scorecard with the board. There are 3 new pathways to include surgical technologist, sterile processing and endoscopy technician.

Construction Update: Mr. Baxley traveled to Columbia to meet with SCDHHS regarding the crisis stabilization unit in the ER, the meeting went well and believes there will be more support for the project but not cover the entire expense. The surgical renovation is on track and will be starting phase 2 soon. The official ribbon cutting for the Learning Center is mid-November. Hobbit Hill will be selling to Otter Learning as the new management company.

Affordable Housing: The affordable housing project is still being proposed between BMH, Beaufort County, Woda Cooper and the Town of Bluffton. Once the land is deeded over to BMH, next will be to negotiate a land lease with Woda Cooper. The next round of housing tax credits will be in January to apply for the Okatie housing project.

The growth and balanced scorecards are available for review in the board packet.

ACTION ITEMS

MOTION TO APPROVE THE FOLLOWING POLICIES AS PRESENTED BY THE QI COMMITTEE:

- o Attendance at C-section Deliveries, MS 05
- o BMH Medical Staff Proctoring
- o Collecting Data on Low Volume Staff Members for Reappointments, MS.13
- o Continuity of Care, MS. 33

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- o Medical Staff Confidentiality, MS.01
 - o Medical Staff Leadership Education, MS.03
 - o Medical Staff Unified Electronic Communication
 - o Operative Notes-Charting by Exception, MS 61
 - o Provider Signature Identification – Illegible Documentation, MS 18
 - o Review of Competency of Privileges in Another Department, MS.21
 - o Telemedicine, MS.06
 - o Focused Professional Practice Evaluation, MS 23
 - o Ongoing Professional Practice Evaluation, MS.07.01.03

Mr. Himmelsbach noted the policies are approved through multiple sources before presented to the Board for approval to include: Medical Staff, Medical Executive Committee, Quality Improvement Committee to the Board of Trustees.

Dr. Billig made the Motion, which was seconded by Dr. Jessee. Unanimous approval.

DISCUSSION OR SUPPLEMENTAL INFORMATION:

Dr. Jessee and Allison Coppage shared the minutes from the Corporate Compliance quarterly meeting ending 9/30/24 for review.

Three articles of interest were included in the board packet for review.

ADJOURN – A motion was made by Dr. Banner and was seconded by Dr. Larson, to adjourn the meeting. Unanimous approval. The meeting adjourned 9:45 a.m.

Respectfully submitted,

Vernita Dore, Secretary